January 31, 2020

Edward Hasbrouck
1130 Treat Avenue
San Francisco, CA 94110

Dear Mr. Hasbrouck:

I am writing to inform you that your FOIA request, 2020-SP-08, will be granted in part. We had previously granted you a waiver of fees for processing your request, so no fees will be assessed.

You requested four kinds of records:

1) records of meetings with two or more Commissioners present,
2) records incorporated by reference in any decision of the Commission,
3) records of responses to the request for comments by the Commission, and
4) records of speeches, statements, articles or presentations given by any Commissioner to outside persons or publications.

Below is a list of responsive records that outlines what documents were identified in the search. Due to the large number of identified responsive files, we will be releasing them in tranches and the first set is attached. If you have any questions about these records or problems with the files, please feel free to contact me or our FOIA Public Liaison, Katie McSheffrey, at 703-571-3747 or katie.c.mcsheffrey@inspire2serve.gov.

Some records responsive to your request have previously been posted on the Commission’s website. Those documents are indicated below in green.

Some records responsive to your request contained privileged information, and therefore have to be reviewed and redacted. Similarly, some records were shared with us by another federal agency, with which we must consult before releasing them. Those documents are indicated below in blue and will be released as they are cleared. Please note that some records could not be sent in their native format because redactions were required. Those have been sent as pdfs.

Finally, some records responsive to your request are exempt from FOIA disclosure in their entirety under FOIA exemption 5. Those documents are indicated below in yellow. If you would like to appeal this partial denial of your request, you must send a written request appealing the decision within 90 days of the date of this notice. The appeal request should be clearly marked with the words “FOIA Appeal” and may be sent to the Commission’s email, FOIA@inspire2serve.gov; the Commission’s website, www.inspire2serve.gov; or to FOIA Appeals, National Commission on Military, National, and Public Service, 2530, Suite 1000, Box
No. 63, Arlington, VA 22202. For more information about the appeals process, please see our FOIA regulations; these can be found on the Commission’s website.

You may also seek dispute resolution services, which are offered by the Office of Government Information Services (OGIS) at the National Archives and Records Administration. You can learn more about these services at https://www.archives.gov/ogis/mediation-program or by contacting OGIS at:

Address: 8601 Adelphi Road – OGIS, College Park, MD 20740
Email: ogis@nara.gov
Telephone: (202) 741–5770
Facsimile: (202) 741–5769
Toll free telephone: (877) 684–6448

Thank you for your interest in the Commission.

Sincerely,

Rachel Rikleen

Chief FOIA Officer
National Commission on Military, National, and Public Service
703-571-3760
FOIA@inspire2serve.gov
1 – Records of Commission Meetings

This request is similar to several prior requests you submitted, and for which records were released. As a result, we have not duplicated the list of items previously identified that might have been responsive, including the quorum meetings of Commissioners from December 2018 and earlier. Instead, below you will find responsive records for meetings of a quorum of Commissioners from January 2019 and later, as well as events with less than a quorum, but at least two Commissioners in attendance.

Partial Commission Events in 2018

- June 13 – Meeting with Dr. Mara Karlin
  - MFR

- Pre-Commission Meeting Calls
  - Emails to Commissioners (x13)
  - Calendar until May 2018
  - Calendar from May-December 2018

- Jacksonville
  - Agenda
  - Staff contact list
  - Map
  - City Overview
  - Military Ranks
  - Meeting Program
  - Public Meeting Run of Show
  - Briefing memo – VSO
  - Briefing memo – Mayport
  - Briefing memo – Business Roundtable
  - Briefing memo – CPAC
  - Briefing memo – Stilwell Middle School
  - Briefing memo – Disaster Response Roundtable
  - Bio - Michael Linnington
  - Social Media posts

- Fort Knox
  - Agenda
  - MRF – ROTC cadets
  - MFR – USAREC Deputy Commander and staff
  - MFR – USAREC Recruiting and Retention College
  - Research Primer – Cadet Programs Overview

- Bismark
  - Agenda
  - Research Questions and Talking Points
  - Research Primer - Native-Americans and the Military
  - AmeriCorps Tribal Investments
  - Senior Corps Tribal Investments
  - Tribal Summit Agenda Packet
  - Preconference Flyer
  - Public Forum Flyer
  - Media Advisory

- Seattle
  - Agenda
  - Briefing memo – Microsoft
January 2019

- Agenda
  - Interim Report Run of Show
  - Public minutes
  - Internal minutes
  - Staff Facebook
  - Mock Hearing Agenda
  - Briefing memo – Think Tanks
  - Briefing memo – Advocacy Groups
  - Briefing memo – Education
  - Briefing memo – VSO & MSO
  - Briefing memo – National Service
  - Deliberative and Predecisional Research Materials (x4)
  - Interim report Executive Summary
  - Interim Report
  - IR Talking Points
  - IR ppt

February 2019

- Agenda
  - Public Minutes
  - Internal Minutes
  - Pre-decisional and deliberative Research Materials (x4)
  - Direction and Parking Instructions
  - Public Hearing Run of Show
  - Staff Memo on Universal Service
  - Program for Panel 1
  - Questions for Panel 1
- Testimony for Panel 1 (x4)
- Writing Samples for Panel 1
- Program for Panel 2
- Questions for Panel 2
- Testimony for Panel 2 (x4)
- Writing Samples for Panel 2
- Social Media posts – online only
- Transcript
- Audio of meeting
- Photos of meetings

March 2019
- Agenda
- Public Minutes
- Internal Minutes
- Deliberative and Predecisional Research Materials (x7)
- Deliberative and Predecisional Future Planning Records (x4)
- April panelists biographies
- May panelists biographies
- June panelists biographies
- Hotel and Dining Information
- Public Hearing Marketing Toolkit
- Briefing memo – Bush School Reception
- Briefing memo – Texas A&M Student Affairs Reception
- Public Hearing Run of Show
- Staff Memo on National Service
- Program for Panel 1
- Questions for Panel 1
- Biographies for Panel 1
- Testimony for Panel 1 (x5)
- Writing Samples for Panel 1
- Program for Panel 2
- Questions for Panel 2
- Biographies for Panel 2
- Testimony for Panel 2 (x5)
- Writing Samples for Panel 2
- Youth Build Statement for the Record
- Social Media posts – online only
- Transcript
- Audio of meeting
- Photos of meetings

April 2019
- Agenda
- Public Minutes
- Internal Minutes
- OGC Training on Anti-Lobbying & Hatch Act
- Deliberative and Predecisional Research Materials (x4)
- Deliberative and Predecisional Future Planning Records (x2)
• Briefing memo – Meeting with Gen McChrystal
• Public Hearing Run of Show Day 1
• Staff Memo – Readiness of Selective Service
• Program for Panel 1, Day 1
• Questions for Panel 1, Day 1
• Testimony for Panel 1, Day 1 (x5)
• Day 1, Panel 1 – writing samples (x5)
• Program for Panel 2, Day 1
• Questions for Panel 2, Day 1
• Testimony for Panel 2, Day 1 (x5)
• Day 1, Panel 2 – writing samples (x5)
• Public Hearing Run of Show Day 2
• Staff Memo – Expanding Selective Service
• Program for Panel 1, Day 2
• Questions for Panel 1, Day 2
• Testimony for Panel 2, Day 2 (x5)
• Day 2, Panel 1 – writing samples (x5)
• Program for Panel 2, Day 2
• Questions for Panel 2, Day 2
• Testimony for Panel 2, Day 2 (x5)
• Day 2, Panel 2 – writing samples (x5)
• SSS Hearing Flyers
• Media Toolkit SSS Hearings
• Social media posts – online only
• Transcript
• Audio of meeting
• Photos of meetings

May 2019
• Agenda
• Public Minutes
• Internal Minutes
• Public Hearing Run of Show Day 1
• Staff Memo – Public Service
• Program for Day 1, Panel 1
• Questions for Day 1, Panel 1
• Testimony for Day 1, Panel 1 (x5)
• Writing Samples for Day 1, Panel 1 (x4)
• Program for Day 1, Panel 2
• Questions for Day 1, Panel 2
• Testimony for Day 1, Panel 2 (x5)
• Writing Samples for Day 1, Panel 2 (x4)
• Public Hearing Run of Show Day 2
• Staff Memo – Military Service
• Program for Day 2, Panel 1
• Questions for Day 2, Panel 1
• Testimony for Day 2, Panel 1 (x5)
- Writing Samples for Day 2, panel 1 (x5)
- Program for Day 2, Panel 2
- Questions for Day 2, Panel 2
- Testimony for Day, Panel 2 (x5)
- Writing Samples for Day 2, panel 2 (x5)
- Deliberative and Predecisional Research Materials (x3)
- Deliberative and Predecisional Future Planning Records (x4)
- Public Service Media Toolkit
- Military Service Media Toolkit
- Public Service Hearing Flyer
- Military service Hearing Flyer
- Social media posts – online only
- Transcript
- Audio of meeting
- Photos of meetings

June 2019
- Agenda
- Public Minutes
- Internal Minutes
- Deliberative and Predecisional Research Materials (x4)
- Deliberative and Predecisional Future Planning Records (x4)
- Public Hearing Run of Show
- Staff Memo – civic education
- Program for Panel 1
- Questions for Panel 1
- Testimony for Panel 1 (x5)
- Writing samples for Panel 1 (x4)
- Program for Panel 2
- Staff Memo – An Infrastructure to Serve America
- Questions for Panel 2
- Testimony for Panel 2 (x5)
- Writing Samples for Panel 2 (x5)
- Social Media Toolkit
- Public Hearing Flyer
- Social media posts – online only
- Transcript
- Audio of meeting
- Photos of meetings

July 2019
- Schedule
- Internal Minutes
- Deliberative and Predecisional Research Materials (x50)
- Business Rules
- Organic Act Legislation
September 2019
- Agenda
- Public Minutes
- Internal Minutes
- Draft Report Language
- Deliberative and Predecisional Future Planning Records (x2)
- Deliberative and Predecisional Research Materials (x8)

October 2019
- Agenda
- Public Minutes
- Internal Minutes
- Draft Report Language
- Deliberative and Predecisional Future Planning Record

November 2019
- Agenda
- Public Minutes
- Internal Minutes
- Draft Report Language
- Deliberative and Predecisional Research Materials (x2)

Partial Commission Events in 2019
- Pre-commission Meeting
  o Emails to Commissioners (x10)
  o Calendar for 2019
- Feb 20 – Service Year Alliance Coalition call
  o Talking Points
- February 28 & April 4 – Wisconsin High School Students Conversation
  o Briefing memo for February
  o Talking points for February
  o Briefing memo for April
- April 23 – Roundtable conversation with unions
  o Briefing memo
- April 30 – South Knoxville Elementary School Advisory Group
  o Briefing memo
- May 9 – Roundtable Conversation with Opportunity Youth United
  o Briefing memo
- May 20 – Boys and Girls Club Steering Committee
  o Briefing memo
- June 4 – National Youth Leadership Council
  o Briefing memo - Mayors Office
  o Briefing memo - NYLC
  o Notes - NYLC
- September 18 – CNCS 25th Anniversary Event/ Reception
  o Briefing memo
- September 18 – Meeting with McCain Institute
  o Briefing memo
- October 16 - 2019 Service to America Medals (Sammies) gala
  o Press Release
  o Media Advisory
  o Social Media Toolkit
  o Key Individuals
Briefing memo

November 13 – Call with War Resisters

Briefing memo

Workgroup Meetings

- Selective Service Workgroup
  - Emails to Commissioners (x25). For your reference, the emails begin on June 22, 2018, and they end on March 22, 2019.
  - Calendars (same as above)
  - Staff notes (1/3/19, 2/6/19)

- Ends, Ways, Means Workgroup
  - Emails to Commissioners (x18). For your reference, the emails begin on July 201, 2018 and they end on May 22, 2019.
  - Calendars (same as above)
  - Staff notes (8/15/18, 11/6/18)

- Propensity to Service Workgroup
  - Emails to Commissioners (x11)
  - Calendars (same as above)

January 2020

- Agenda
- Draft Report Language
- Deliberative and Predecisional Future Planning Records (x12)
- CNCS Market Research Slides
- CNCS Plans to Promote Service

2 – Records of files incorporated by reference in Commission decisions

These records are reflected above.

3 – Records of responses to Requests for Comments by the Commission

As you are aware, the Commission has posted pdf files of the public comments it has received on its website. Additionally, the Commission has posted all of the statements for the record it has received on its website. I encourage you to review those materials.

Below is a list of additional records that are responsive to your request. Many of these records require Commission staff to undertake the same review and redaction process that was necessary for the publicly posted comments.

- Excel file from website server of submitted comments
- Scanned copies of mail submissions
- Email files
- Transcripts from public meetings
- Transcripts from public hearings
- Audio/video from public meetings
- Audio/video from public hearings
- Scanned copies of comment cards
- Testimony at public hearings (see above)
- Nvivo raw code - Please note the Commission purchased software to code the public comments, and the source file is in a proprietary format. You will need to purchase Nvivo to read this file.
- Codebook
- Scanned copies of sign-in sheets
4 – Records of written or verbal communication given by a Commission member to individuals
This request is identical to a portion of your December 2018 FOIA request, 2019-SP-04. As a result, we have not repeated items that were released to you earlier. We have also included links to the articles written by Commissioners and the interviews they provided; the Commission maintains no records of those articles and relies on the versions published on those external website.

Speeches
- Jan 18 – Points of Light CSR Conference – Joe Heck
  - Briefing memo
  - Summary of Session
  - Talking Points
    - Flyer for Points of Light Conference
    - PPT for POL conference
- Feb 9 – California School Personnel Commissioners Association Conf – Deb Wada
  - Remarks (as prepared)
  - Powerpoint
- Feb 12 – Friends of National Service Awards – Joe Heck
  - Briefing memo
  - Remarks (as prepared)
  - Invitation
- Feb 12 – Corps Network Conference – Joe Heck
  - Run of Show
  - Remarks (as prepared)
  - Briefing memo
- Feb 14 – America’s Service Commission Leadership Convening – Tom Kilgannon
  - Session prompt handout
  - Briefing memo
  - Remarks (as prepared)
- March 6 – 25 years of National Service in Tennessee – Shawn Skelly
  - Trip Agenda
  - Briefing memo
  - Walk-thru Agenda
  - Press Release
- March 6 – CAC Senior Corps Program – Shawn Skelly
  - Remarks (as prepared)
  - Briefing memo
  - 21st Century Corps Background
- March 9 – American Society for Public Administration – Shawn Skelly
  - 2019 Program Book Web
  - Briefing memo
  - Talking Points
- March 21 – ABA National Security Committee luncheon – Avril Haines
  - Remarks (as prepared)
  - Briefing memo
- April 29 – We the People National Finals Award Dinner – Tom Kilgannon
  - Event Itinerary
  - Briefing memo
  - Remarks (as prepared)
- May 4 – Military Family Advisory Group – Tom Kilgannon
  - Briefing memo
- May 10 – Homefront Rising 2019 – Shawn Skelly
  - Briefing memo
Remarks (as prepared)

- May 14 – AIA business executives roundtable – Deb Wada
  - Briefing memo
- May 20 – Northeast National Service Conference – Steve Barney
  - Roundtable facilitator guide
  - Conference agenda
  - Presenter Room Assignment
  - Briefing memo
  - Saint Anselm map campus
- June 13 – Service Academies Global Summit – Deb Wada
  - Briefing memo
- July 11 – Boys & Girls Club Annual Meeting – Tom Kilgannon
  - Briefing memo
  - Summary Notes
- July 24 – Fed Executive Board Operational Meeting – Shawn Skelly
  - Attendee List
  - Powerpoint
  - Briefing memo
  - Remarks (as prepared)
- August 7 – National Conference of State Legislators – Shawn Skelly
  - Briefing memo
  - Presentation
  - Remarks (as prepared)
- Sept 10 – RFPB Annual Meeting – Joe Heck
  - Seating Layout PPT
  - Agenda
  - Briefing memo
  - Remarks (as prepared)
  - Board Member Bios
- Sept 28 - ROA Annual Conference – Joe Heck
  - Agenda
  - Remarks (as prepared)
  - Briefing memo
  - Don Stockton bio
- Oct 10 - Brookings Institution – Chairman Heck
  - Video - https://www.c-span.org/event/?465129/public-officials-policy-experts-discuss-
  national-service
  - Agenda
  - Speaker bio
  - Remarks (as prepared)
  - Briefing memo
  - Final in-person RSVPs
  - Service Year Report – Will America Embrace National Service?

Statements

- Commission Concludes Public Comment Process, January 1, 2020
- Statement by Chairman Heck on Paul Volcker, December 9, 2019
- National Commission joins millions of Americans in serving on September 11th National Day of
  Service and Remembrance, September 11, 2019
- In Final Hearings, National Commission to Consider Expanding Civic Education & Creating a
  Voluntary Service Registration System, June 13, 2019
- National Commission Explorers Public Service Policy Options at Two Hearings, May 21, 2019
• National Commission Explores the Civil-Military Divide and other Military Service Policy Options at Hearings, May 21, 2019
• National Commission to Explore the Civil-Military Divide and Military Service Policy Options During Hearings, May 8, 2019
• National Commission to Explore the Public Service Policy Options, Including the 21st Century Workforce, During Hearings, May 8, 2019
• National Commission Explores Selective Service Policy Options at Four Hearings, April 25, 2019
• Should Selective Service Registration be Expanded to All Americans? National Commission to Explore Selective Service Policy Options at Four Hearings, April 18, 2019
• National Commission on Military, National, and Public Service Releases Public Comments, April 1, 2019
• National Commission on Military, National, and Public Service Discusses National Service at Hearings, March 29, 2019
• National Commission to Explore National Service Policy Options at Hearings in College Station, March 19, 2019
• National Commission Responds to Federal District Court Ruling On All-Male Military Draft, February 25, 2019
• Chairman Heck Statement on Court Ruling All-Male Military Draft Unconstitutional, February 25, 2019
• National Commission on Military, National, and Public Service Discusses Universal Service & Mandatory Service at Hearings, February 21, 2019
• National Commission to Explore Mandatory Service Policy Options at First Day of Hearings, February 14, 2019
• National Commission on Service Announces Next Phase in Three Year Effort – Public Hearings’ Schedule, January 24, 2019
• Vice Chair Mark Gearan Statement on the Passing of Harris Wofford, January 23, 2019
• National Commission on Service Releases Findings, Asks More Americans to Weigh In, January 23, 2019
• Chairman Heck Statement on Service Legacy of MLK, January 21, 2019

Articles

Interviews
- Joe Heck, AP, February 25, 2019 - https://apnews.com/fb62e930c1fe419b9b89225a29781f0b
- Janine Davidson, PBS To the Contrary, February 1, 2019 - https://www.youtube.com/watch?v=g5LmsjjUqHg&feature=youtu.be
- Joe Heck, Sirius XM, SiriusXM - POTUS Channel 124 – The Michael Smerconish Program, January 24, 2019, [https://www.siriusxm.com/clips/site/path/1d16518a-2b9a-11e8-9f5c-4d85774653e5/story/3ad934fa-201b-11e9-b065-2704a192a745](https://www.siriusxm.com/clips/site/path/1d16518a-2b9a-11e8-9f5c-4d85774653e5/story/3ad934fa-201b-11e9-b065-2704a192a745)